# **ANNA SCHUURMAN**

GRAPHIC DESIGN & MARKETING

suuredesigns.c	com		
anna@suuredesigns.com			
EDUCATION			
Business Administr	ration Diploma		
Marketing			
NAIT   2015 - 2017			
Accomplished Honours  Design and Motion Graphics Diploma  PixelBlue College   2007 - 2008			
		Accomplished Honours	
PROFESSIONA	L SKILLS		
Organization			
Time Management			
Prioritization			
Attention to Detail			
Collaboration			
Communication			
TECHNICAL SE	KILLS		
Adobe Illustrator			
Adobe Photoshop			
Adobe InDesign			
Adobe Animate/Flash			
Adobe Dreamweaver			
Microsoft Office			

HTML & CSS

CMS

Edmonton, AB

780 707 0115

## **EXPERIENCE**

# Freelance Graphic Designer

Suure Designs | April 2016 - Current

- Designed print, web, and branding materials
- Managed quoting, billing and payments
- Provided high level customer service

# Senior Graphic Designer and Communications Coordinator

Merit Contractors Association | September 2010 - April 2016

- Designed all materials for print and web
- Coordinated weekly communication to up to 52,000 recipients
- Monitored website analytics and traffic
- Delegated design tasks to junior graphic designer
- Acted as liason for marketing compaigns
- Organized external events and conferences
- Reviewed annual print contracts and selected primary provider
- Spearheaded social committee and planned internal events

#### Junior Graphic Designer

Consumer Strategies Group | May 2008 - August 2010

- Designed materials for print (small and large format) and web
- Obtained and compared quotes from multiple suppliers
- Collaborated with accounts and design teams to create campaigns

# **VOLUNTEER EXPERIENCE**

#### **Marketing Committee Member**

Nordlys Film and Arts Festival | 2016 - 2017

- Contributed to marketing efforts, resulting in the first sold-out festival
- · Launched and maintained new website (graphics and content)
- Developed promotional content and plan

#### **Graphic Designer**

Habitat for Humanity | 2009 - 2017

- Participated in Build events
- Designed signage for dedication ceremonies

## **Graphic Designer**

Edmonton Fire Rescue's STARS Fundraisers | 2016

- Designed t-shirts and postcards
- Prepared social media content